# Faculty Senate Annual Report (2018-2019)

## Executive Committee of the Faculty Senate Membership

Matt Semanoff, MCLL, Chair (2019)
Mark Pershouse, BMED, Chair-elect (2020)
Tim Manuel, Accounting & Finance (2019)
Anthony Johnstone, Law (2020)
Nancy Hinman, Geosciences (2020)
Gilbert Quintero, Anthropology (2018)- Fall
Amy Ratto-Parks, English – Spring (2020) - Spring
Anne Delaney, MC - Health Professions (2018) – Fall
Julie Wolter, Speech, Language, and Hearing Sciences (2020) - Spring

## Program of the Senate

### Fulfill Faculty Senate responsibilities as outlined in CBA 7.100 regarding the review and recommendation of matters of academic concern proposed by the President and his Executive team.

#### Facilitate the review of Level I and Level II proposals involving reorganizations through the appropriate curricular subcommittees.

Senators and Department chairs were sent a message that also included a link to the summary of Level I and Level II proposals and the schedule of subcommittee presentations to ASCRC and Graduate Council. See ASCRC and Graduate Council Annual Reports and Curriculum Summaries

* Review reorganizations involving moving a program, department, or school.
ECOS developed a Program Move Form and asked ASCRC and Graduate Council to review program moves. The following program moves were approved:
	+ Public Administration from Political Science in CHS to Law School
	+ Geography from CHS to Forestry
	+ Health and Human Performance from College of Education and Human Sciences to College of Health Professions and Biomedical Sciences
	+ Speech Language Hearing Sciences from College of Education and Human Sciences to College of Health Professions and Biomedical Sciences
	+ Journalism to CVPA (renamed to College of the Arts and Media)

The request to move Irish Studies from English to World Languages and Cultures (formerly, MCLL) was not approved after ASCRC met with guests from the English Department and the Interim Dean.

The [Intercollegiate Graduate Program Move Process Resolution](https://umt.box.com/s/xn1hasy2qbd7z0h85l6a4dj5rv8zzc7i) presented by Graduate Council Chair was approved at the March 14th Faculty Senate meeting. Camie will work with Chair-elect Pershouse over the summer to improve the form and develop a procedure.

* Review curricular impacts of staffing plans.
The [Senate’s Review and Recommendation Process](http://www.umt.edu/facultysenate/documents/FSDocs18-19/Faculty%20Senate%20Review%20Process9.20.18.docx) was presented as information to the Senate at the 9/20/18 meeting. The Qualtrics Feedback Form was sent to all faculty. The [Summary of Curriculum Reorganizations and Change Forms](http://www.umt.edu/facultysenate/documents/FSDocs18-19/CurriculumProposalSummary10-18.xlsx) and the [Curriculum Committees -Subcommittee Presentation Schedule](http://www.umt.edu/facultysenate/documents/FSDocs18-19/CurriculumCommitteeSchedule10-18.pdf) was available at the October meeting.

#### Gather feedback from faculty regarding matters of academic concern. A feedback form was available for faculty to comment on the presumptive budgets, strategic investment, and reorganizations. Senators and Department chairs were sent a message that also included a link to the summary of Level I and Level II proposals and the schedule of subcommittee presentations to ASCRC and Graduate Council.

* Lead campus conversation and discussion regarding the next steps required to bring the Communities of Excellence to fruition.

The University Planning Committee reconvened, December 18, 2018, with the charge to facilitate realizing the Communities of Excellence. Chair Semanoff continued to serve on the University Planning Committee through Spring 2019.

### Collaborate with campus-wide initiatives to enhance the student experience and support student retention, persistence, and graduation at UM.

#### Continue to engage in discussions about changes to student advising and mentoring practices at UM.

Vice Provost Lindsay sent ECOS the [update on Student Success Initiatives](https://umt.box.com/s/4zeujy3nrlk3bjmlwd9jszwhvky8ixdk) (Priority for Action One).update on Student Success Initiatives (Priority for Action One) that was shared with the cabinet. The role of the Senate in advising is not clear. The Office for Student Success completed a comprehensive proposal for strategic investment in additional professional advising and administrative support positions. ECOS will meet with the new Vice Provost next semester. It questions whether there should be an advisory board for the Office of Student Success.

#### Work with representatives of the Provost's Office and the Office of Student Success to develop opportunities for faculty-led initiatives supporting Student Success.

In the fall ASCRC established workgroups on Advanced Options Portfolio, Semester Withdrawal, and Advising.The efforts of the workgroups updated information on the [Admissions Website](file:///C%3A%5CUsers%5Ccamie.foos%5CDownloads%5C201.30) and the [withdrawal website](http://www.umt.edu/withdrawal/).

#### Encourage faculty use and training of new technologies supporting Student Success (DegreeWorks, Starfish, etc.).

The [Starfish Resolution](http://www.umt.edu/facultysenate/documents/FSDocs18-19/StarfishResolution1-31-19.pdf) presented by the ASCRC Chair at the January meeting was approved.

#### Gather feedback on the use of technologies supporting Student Success.

The Office of Student Success is making progress on Cyberbear, DegreeWorks, and Starfish. The implementation of additional functionality of Starfish and building a data infrastructure is moving slow given the limited resources.

#### Assess the impact and success of the First Year Seminar (C&I 194) and participate in the design of a permanent First Year Seminar.

Vice Provost Lindsay asked the General Education Committee to consider the First –Year Seminar as part of the UM Core Pilot effort. It established a workgroup to improve the seminar (now COLS 194). The University has several courses that provide freshman with an introductory experience. The General Education Committee recommends coordinating these various first-year experiences by establishing a set of shared learning outcomes. The General Education Committee Chair James Randal provided an update at the April Faculty Senate meeting. See the General Education Annual report for more details.

#### Continue to monitor issues related to Dual Enrollment and course equivalencies for International Baccalaureate (IB).

ASCRC reviewed the Dual Enrollment report for the last academic year. It is appended in ASCRC’s annual report.

### Facilitate campus-wide conversation about General Education Curriculum.

* Work with General Education committee to develop a pilot program for UM Core.
The items below were presented to the Faculty Senate by the General Education Committee Chair James Randal. He also discussed the drafts with ASCRC and ECOS and facilitated Open Forums in the spring.
 [UM Core Pilot Forum Slides](https://umt.box.com/s/mmvho8nih390tkkp9bpgbctli7avhhl0) (4/18/19)

[Draft UM Core Pilot](http://www.umt.edu/facultysenate/documents/FSDocs18-19/UMCorePilot1.pdf) /[Survey Results](http://www.umt.edu/facultysenate/documents/FSDocs18-19/um_core_pilot_survey_data.pdf) (12/6/18)

[Draft UM Core Pilot /](http://www.umt.edu/facultysenate/documents/FSDocs18-19/CorePilotDraft11-8-18.pdf)[Survey](https://umt.co1.qualtrics.com/jfe/form/SV_cHj8LO4qs44mq57) (11/8/18)

#### Participate in discussions about "WICHE passport".

The initiative was not been pursued by OCHE this year.

* + Monitor discussions and developments regarding the MUS Core.
	ASCRC and ECOS were asked to provide input to Vice Provost Nathan Lindsay regarding OCHE’s recommended changes to CCN Guidelines pertaining to CCN [2/300 CCN course](https://umt.box.com/s/kjni2qadhbler5h75s6wp570qofkzlhk)s policy and [MT Transfer Pathways](https://umt.box.com/s/ke9fi1m1i5cuhkxlxvc8b3n0ren12w8g) Administrative Guidelines draft. OCHE has established 10 CCN Councils working to draft pathways from two-year to four-year programs.

### Continue to monitor issues related to UM’s budget implementation.

#### Participate on relevant UM committees, including Budget, Planning, and Assessment.

*Chair Semanoff attended the regular meetings of the University Budget committee.* *Additionally, as a member of the University Planning Committee Chair Semanoff participated in the discussion to develop a new Academic Affairs Budget Allocation Model based on a model that was developed by a sub-committee of the University Budget Committee during 2017. As of the end of AY 2019, a new budget model has not been established. In the course of discussing this proposed model, it has become evident that there is need to review the Planning Assessment Continuum and to clarify the relationship between the University Planning Committee and the University Budget Committee.*

#### Provide ongoing input of the fiscal impacts on academics, faculty recruitment and retention, and student success to UM administration.

#### Report on discussion of proposed budget models.

 A new budget model has not been proposed

* **Collaborate with other campus and system-wide governance groups.**

#### Maintain lines of communication and collaborative relationship with the President and Provost by continuing to serve on the President's cabinet.

Chair Semanoff attended Cabinet meetings and was included among the participants of the Priority for Action Workgroup meetings. The Chair and Chair Elect regularly met with President Bodnar and Provost Harbor.

#### Work with student and staff governance and the UFA and MCFA leadership on issues and initiatives of common concern.

The Chair and Chair-elect regularly met with the UFA and MCFA throughout the year to discuss matters of concern. These meetings focused on (1) the increase in task forces, work groups, and other ad hoc committees and the challenge of maintaining clear oversight resulting from work developed in these non-standard committees, (2) faculty participation in the Provost's initiative to contract an Online Program Vendor, (3) monitoring the management of issues resulting from the discovery of high levels of asbestos in surface tests in McGill Hall (of primary concern were moving faculty offices, labs, and classrooms, disruption of student/faculty work, and potential impacts of moving the ASUM child care resources to other campus locations).

The Chair and Chair-elect had monthly meetings with the Staff Senate and ASUM to discuss issues of shared concern. During these meetings, the shared governance leaders discussed: (1) the Provost's initiative to engage an Online Program Management (OPM) vendor, (2) the handling of the Asbestos levels in McGill, (3) and managing the proliferation of ad hoc committees.

#### Work with the Montana University System Faculty Association Representatives (MUSFAR) on initiatives of common concern across the State.

Chair Semanoff and Chair Elect Pershouse met with MUSFAR which brought the following issues to the Board of Regents: (1) system-wide coordination and collaboration of the various colleges and universities, (2) the suggestion to review the performance funding metrics and degree completion as the primary standard for performance, (3) the concern about disparity in titles/job descriptions for contingent faculty across the system, and the important role that non-tenure track faculty frequently play at the four-year universities.

* **Monitor Board of Regents initiatives and represent the Faculty to the Board of Regents and to the Office of the Commissioner of Higher Education.**
	+ Continue to monitor Common Course Numbering, Dual Enrollment, Prior Learning Assessment, and Performance Based Funding.
	ASCRC and ECOS were asked to provide input to Vice Provost Nathan Lindsay regarding OCHE’s recommended changes to CCN Guidelines pertaining to CCN 2/300 course listings and MT Transfer Pathways Administrative Guidelines draft. OCHE has established 10 CCN Councils working to draft pathways from two-year to four-year programs.

#### Maintain faculty-led oversight of curriculum and other matters of academic concern.

The Curriculum Committee were engaged with the review of curriculum changes and other academic policies. See ASCRC and Graduate Council Annual Reports.

## Additional Business Items

* Update on policy review -  [Open Meeting Law](http://www.umt.edu/facultysenate/Agenda/FS_Agenda18-19/Policy_Revision_468_open_meeting.pdf) - [References](http://www.umt.edu/facultysenate/documents/FSDocs18-19/Open%20Meeting%20Law%20Policy%20References.pdf) - [Comments](http://www.umt.edu/facultysenate/documents/FSDocs18-19/open%20meeting%20statement.docx) - October meeting
* Degree candidates – January and April
* Posthumous Degree Candidate (1/31/19)
* Honorary Degree Candidates (1/31/19)

## Communication Items Received

* President Bodnar addressed the Faculty Senate in October, November, December, February, and April.
* Provost Harbor addressed the Faculty Senate in September, October November, February, March, and April.
* Vice President Cole addressed the Faculty Senate in October
* The [Faculty Toolkit](http://www.umt.edu/curry-health-center/wellness/Student%20Wellness%20Advocate%20/Faculty%20Toolkit.php) was presented at the October meeting by Linda Green, Wellness Director, Curry Health Center
* [Non-tenurable report/](http://www.umt.edu/facultysenate/documents/FSDocs18-19/NTT%20Assignments%20AY17-18.pdf) [History](http://www.umt.edu/facultysenate/documents/FSDocs18-19/NTT12-18.pdf) – presented by Provost Harbor at the 9/20/18 meeting. Follow-up provided in the Chair’s Report at the October meeting [Non-tenurable Faculty Report by Departments](http://www.umt.edu/facultysenate/documents/FSDocs18-19/NTT%20by%20Department.pdf)
* [Extra-comp report](http://www.umt.edu/facultysenate/documents/FSDocs18-19/ExtraCompFY18.pdf) –presented by Provost Harbor at the 9/20/18 meeting
* The [Intercollegiate Athletics Report](http://www.umt.edu/facultysenate/documents/FSDocs18-19/Intercollegiate_Athletics_Report2017_2018.pdf) was available at the October meeting and Professor Hollist attended the November meeting to answer questions.
* [Statement Supporting Inclusivity in the Face of White Nationalism](https://www.thepetitionsite.com/takeaction/565/651/255/) (Chair’s Report 12/6/18)
* Assoc.VP Scott Mills - Changes to Research Base Salary System – [Faculty Research Incentive Program](https://www.umt.edu/research/ORSP/guidelines/frip.php) (1/31/19)
* Government Shutdown Impact (Chair’s Report 1/31/19)
* Sean Grove, VETS Office Director – timely adoption of Textbooks (3/14/19)

### ECOS ItemsCommunication

ECOS had its annual summer retreat on August 21st from 11AM -4:30PM. It met with President Bodnar, Provost Harbor, Vice Presidents Cole and Whittenburg, UFA President Haber and Vice President Megan Stark, ASUM Vice President Mariah Welch, Staff Senate President Luke Alford and Vice President Rozlyn Haley. The Senate Committee Chairs joined ECOS for lunch and provided information regarding agenda items for the academic year.

ECOS had one summer meeting on August 9th. Chair Semanoff reported on his meeting with Interim Provost Kirgis. Chair Semanoff sent an update to faculty prior to the start of the semester regarding the Senate’s response to the Strategy of Distinction (reduction in staffing levels). Regular ECOS meetings started on August 30th. Guests were invited to meetings to discuss various issues. Ross Best, a UM student observed most ECOS meetings to uphold Montana’s Open Meeting Law. Agendas and Minutes to ECOS meetings are now available on the Faculty Senate website. We also had Keila Szpaller, Missoulian reporter and Cameron Kia-Weix, Kaimen reporter attend several meetings.

Meetings with guests

* VP Rosi Keller (8/30/18) – could not make the retreat
* Professor Lee Banville, Journalism (10/4/18) –discuss draft open meeting law polic
* Len Broberg, EVST-Graduate Council Chair (10/18/19) (11/1/18 )- curriculum review items (2/21/19) –program move resolution
* UFA President Paul Haber and Vice President Megan Stark (10/25/18) – Planning for Retrenchment
* ASCRC Chair Marc Hendrix (11/1/18) consent items for Senate Agenda
* ASCRC Chair Marc Hendrix and last year’s Chair Doug Coffin (1/10/19) – Starfish Resolution
* General Education Committee Chair James Randal (11/1/18)(4/11/19)
* Robert Squires –Online Program Management (OPM) Committee (11/29/18)
* Georgia Cobbs, ASCRC Chair (1/24/19)
* Scott Mills, Associate Vice President of Research for Global Change and Sustainability (1/24/19)
* Robert Squires, UM Online Director and Vice Provost Nathan Lindsay (1/24/19) - proposed Online Education Committee
* Claudine Cellier, Director of Academic Personnel & Communication and Professor Shawn Clouse (2/21/19) -FEC Student Evaluation Task Force
* Paul Lasiter, Vice President for Operations (2/21/19)
* Vice Provost Nathan Lindsay (4/11/19) – MT Pathways Initiative
* The Chair and Chair- elect had monthly meetings with the President and Provost. However many of the scheduled meetings were canceled. The Chair reported on the outcomes of these meetings to ECOS.
* ECOS members attended pre-cabinet meetings once a month.
* Professor Manuel attended a meeting with recruiting consultants and VP Cole, at Associate Provost Lindsay’s invitation (9/27/18 ECOS minutes)

### Business

* Committee nominations
* Review of Policies
* Review Policies (U-Approve System)
	+ Email
	+ Affiliated Support Organizations
	+ Missing Student
	+ Open Meeting Policy – additional comments provided, item discussed at the Senate
	+ Non Research Recharge Centers
	+ [UM Unmanned Aircraft Systems (UAS) Policy](https://umt.box.com/s/yhw74qlpivfgoa8ixm60yhfihs2qbjk5)
* Approved Regents Professor Nomination
* Review of Centers
* [Structural & Functional Neuroscience](http://www.umt.edu/facultysenate/archives/CenterReviews/Centers17-18/2018%20CSFN%20Review.docx)  - approved 9/20/18 (postponed from May meeting).
* [Bureau of Business and Economic Research](https://www.umt.edu/facultysenate/archives/CenterReviews/Centers18-19/BBER_2019.doc) (4/18/19)
* [Clinical Psychology Center](https://www.umt.edu/facultysenate/archives/CenterReviews/Centers18-19/ClicalPsycCenterReview18-19%20final.docx)
* [Montana Geriatric Education Center](https://www.umt.edu/facultysenate/archives/CenterReviews/Centers18-19/CenterReviewGeriatric_2019.doc)
* [Neural Injury Center](https://www.umt.edu/facultysenate/archives/CenterReviews/Centers18-19/2019%20Neural%20Injury%20Center%20review.pdf)
* [Rural Institute](https://www.umt.edu/facultysenate/archives/CenterReviews/Centers18-19/Rural%20Institute.3.25.19.docx)
* New Centers
	+ [Center for Population Health Research](https://umt.box.com/s/ah5jocmpqhovykfw5n7evn7v6hr8hcmt) (12/6/18)
	+ [MT Youth Sports Safety Institute](https://umt.box.com/s/3x173bjwp2v0s424iid1c953iu7c05zw) (12/6/18)
	+ [Water Institute](https://umt.box.com/s/cv6pk7q4i6zcqzb4bfzbzzad90wfc7a1) (12/6/18)
	+ [MUS IPE Institute](https://umt.box.com/s/c8n9int1otbn4sf8effmif1nm44sjvyw) (3/14/19)
* Center Title Change - [Rural Institute Name Change](https://umt.box.com/s/262adcvg1ozxe0n6n722ag9qfw4pksx1) (12/6/18)
* Center Termination - [Institute for Education and Research Service (IERS)](https://umt.box.com/s/etkk8wg81bpk3d1u92h1bo2k72pi5bsg) (12/6/18)
* Evaluation of the Administration –the survey mechanism used for the last evaluation was no longer supported by Information Technology, so the survey was transitioned to Qualtrics with the help of John Baldridge, Bureau of Business and Economic Research. ECOS took the opportunity to revise the questions. The survey was sent on April 5th with a deadline of May 15th.